

**VILLAGE OF SOMERSET
COMMERCIAL & INDUSTRIAL SIGN PERMIT APPLICATION
FEE \$115.00 New Signs
\$65.00 Replacement of Existing Sign**

Office Use Only
Received ___/___/___
Fee Received \$_____

PROPERTY INFORMATION

Site Address: _____

Parcel #: _____ Zoning District: _____

APPLICANT CONTACT INFORMATION

Applicant is: Property Owner Owner's Agent Developer Other _____

Applicant's Name: _____

Business Name: _____

Mailing Address: _____

City / State / Zip Code: _____

Daytime Phone: _____ Cell Phone: _____

Email: _____

PROPERTY OWNER CONTACT INFORMATION (if applicable)

Property Owner(s) Name(s): _____

Mailing Address: _____

City / State / Zip Code: _____

Daytime Phone: _____ Cell Phone: _____

Email: _____

NEW/EXISTING SIGN INFORMATION

Person, Firm, or Corporation Erecting or Altering the Sign: _____

Sign Dimensions: _____ Sign Material: _____

Total Square Footage of all Existing Signs on Property? _____

Length of Building Frontage: _____

REQUIRED SIGNATURE(S)

I hereby certify that all statements, forms, and attachments submitted hereto are true and correct to the best of my knowledge and belief:

Applicant's Signature

Date

Property Owner's Signature (if applicable)

Date

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CHECKLIST

- Completed Application & Fee
- Map of Sign Location on Parcel of Land (Can be obtained from County website at www.sccwi.gov - In the search box, type *Land Information*.)
Include on Map:
 - Height Above Ground Level
 - Wording on Sign
 - Illumination & Wiring
- Proof of Liability Insurance as stated in Sec. 13-1-102(e)

SIGN PERMIT APPLICATION PROCEDURE

1. Submit Application to the Village Hall
2. Application is reviewed by Staff for completeness
3. Staff forwards the application packet to the Building Inspector for Review
4. Building Inspector reviews application and contacts the applicant regarding approval/rejection

ZONING DISTRICTS

R-1 Single-Family Residential District	I-1 Industrial District
R-2 Two-Family Residential District	A-1 Agricultural District
R-3 Multiple Family Residential District	W-1 Conservancy District
R-4 Residential Estate District	PUD Planned Unit Development District
R-5 Twin Home District	Groundwater Protection Overlay District
C-1 Central Business District	
C-2 Highway Commercial District	
C-3 Professional Office District	

OFFICE USE ONLY

BUILDING INSPECTOR Approved Rejected
Sign Permit #: _____
Date Issued: _____